

STEM School Chattanooga

PLT Purpose: To lead the greater parent group (Parent Organization) in support of the STEM School through planning, overseeing, and implementing PLT initiatives

Monday, August 19, 2019
Parent Leadership Team Meeting (6:30pm-7:30pm)
www.stemschoolchattanooga.net

- Sign In and Welcome
 - Cheryl Cambron – PLT Meeting Facilitator
 - Terrie Quering – PLT Meeting Notetaker

- Attendance
 - Danelle Ball
 - Brad Baucom
 - Denise Bell
 - Tara Bennett
 - Cheryl Cambron
 - Tony Donen
 - Julie Gersch
 - Wendy Lohr
 - Tracy Lowe
 - Jeromias D. Mondido
 - Nicki Murphy
 - Lyn Potter
 - Terrie Quering

- Committee Discussion/Updates:
 - Ongoing Committees:
 - Silent Auction Committee: Tara Bennett & Julie Gersch co-chairs
 - The Silent Auction takes place at the STEM showcase in early Dec/late Nov.
 - At the event students showcase PBL projects.
 - In past years the auction has brought in \$2500-\$3000.
 - Donation request forms for donations will go out soon (with tax-free ID).
 - Tara suggests parents request donations from places they frequent.
 - Donations can be items like gift certificates, braces, jewelry, art; generally \$20-\$200 range in value.
 - The auction will take place in the glass enclosed classroom in Walker this year instead of the Commons (as done previously).
 - In years past they have had about 50 items for donation.
 - All money collected goes to the school directly - Fab Lab, PBL projects, tech in general.
 - This year's Silent Auction will be Friday, December 6th from 6:30-8:00.
 - The auction will be ready to go by 6:00 and will close at 7:45.
 - Danielle Ball will see about getting auction items posted online so parents can see items for sale before the auction.
 - Tara will send an email through Amy Robinson with a copy of the donation letter. Parents can then contact Tara about donations.
 - Food City bonus cards were brought up. Tara said that Food City has a set amount of money they donate to schools. They split it up according to the percentage of sales shoppers generate when designating donations for a specific school. STEM hasn't received any money from Food City in some time.
 - The Publix money for schools program was brought up as well. STEM does receive money from Publix each year. In order to give STEM money when shopping at

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- Publix, go to the Publix website and link your phone number to STEM School, then enter your phone number at check out.
- Jennifer Bearden now does the accounting for the school - Tara will get the Publix STEM account sent to Jennifer.
- The STEM Auction committee hopes to have 10 donations by the next meeting.
- Staff Appreciation Committee: Nicki Murphy & Tracy Lowe co-chairs
 - Once a month there is a sign-up online to bring food for the students.
 - Tracy has the menu for the whole year planned.
 - Tracy is going to offer parents the opportunity to sign up for the main course and others can bring the sides.
 - The first sign up is going out on September 4.
 - The first meal will be September 11.
 - The first menu will be a bagel bar.
 - Parents bring food around 11:00.
 - Parents can sign up to set-up before the meal or clean-up afterwards.
 - Lunch is at noon and clean-up starts at 1:00.
 - Lunch provided for 27 teachers.
 - Food allergies/needs: there is one teacher who is gluten free and one who is vegan.
- Public Relations: Jennifer Crutchfield
 - Not here this evening. No notes sent.
 - Jennifer does a lot around the STEM Jubilee.
 - She also posts information at the public STEM facebook page.
- Committees that need chairs:
 - STEM Jubilee: Chair needed
 - The Jubilee is a big STEM day for elementary aged kids.
 - It used to be on the weekend and is now a 2-day event as a field trip during the week.
 - It's here at Chatt State and takes place in mid May.
 - Last year STEM hosted 4,300 elementary students.
 - The Jubilee is the largest STEM education event in the state.
 - The parent in charge of this committee organizes the hospitality area (food for students and guest providing booths) as well as organizes sponsorships.
 - Agreed to co-chair: Denise Bell and Jeromias D. Mondido
 - National Honor Society Committee: Chair needed
 - Ms. Mallard handles this event.
 - The chair of this committee assists with induction night.
 - Lynn Potter agreed to chair.
 - Facebook internal page: Chair needed
 - Shanika McDowell is currently the admin of the Facebook page. However she is the parent of a graduated senior.
 - Cheryl Cambron volunteered to chair this committee and administer the group.
 - Once Cheryl gains access to the account as the administrator, she will let Ms. Amy Robinson know to send out an email with the site's information. In order to join the group, you need to answer the question, "What house is your child in?"
 - STEM School Parents-Chattanooga is the name of the group.

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- The page is for parents by parents, the school does not facilitate this site. It is run by the parent lead from the PLT.
- Information that comes through via email gets reposted on the facebook group, additionally parents ask questions (clothes for sale, bus route changes, etc.) and get answers from other parents.
- New Committees?
 - None at this time.
 - Committees are thought up by parents who want to do things.
 - If there is something that you think you want to do, you can make a committee and lead it.
- New Business
 - Parent Representative for Learning Community Meetings (once a month on Tuesday or Thursday afternoons)
 - Parent Representative for Learning Community Meetings are based on geographic groups. STEM didn't fit geographically well into any group so STEM was added to the Missionary Ridge learning community to balance the learning community sizes.
 - The parent team meets once each month with the Missionary Ridge Director.
 - The meetings discuss things that impact education in all of Hamilton County.
 - The date changes each month, but get 3-4 weeks notice is usually given.
 - Parents who attend the meetings have input into what gets funded in the county.
 - Julie Gersh and her husband have agreed to attend with Cheryl Cambron and Kim Baucom as backups if they aren't available.
 - Dr. Donen presents: GCDI (Global Center for Digital Innovation) & Branch Technology
 - There is a second floor in CETAS that is being redesigned to look like the Health Science Building & entrance to 2nd floor space.
 - It is 13,000 square feet and will be used for the preeminent FAB lab in South East + entrepreneurship as the GCDI.
 - There is a teacher under Dr. Donen running the facility for k-12 students in the county.
 - STEM kids will be able to use the facility.
 - The budget for this space is equivalent to the budget used to create the STEM school.
 - This will be a Chattanooga Hub and an asset to Chattanooga State.
 - Plans are now drawn.
 - The Goal is to open September 2020.
 - Branch Technology (located on Amnicola by Rock Creek) is going to build a 3D printed house in the grassy area outside STEM. It will be the first 3D house in the South East. When installed, Branch Technology had the largest 3D printer in the world (it may still be).
 - Our students will be able to be tour guides for the house.
- Next PLT Meeting
 - Set Meeting Schedule
 - Meeting times will be set more by need this year than standard date
 - **Next Meeting is September 30, 2019**
 - close to the National Honor Society induction